

CIRCULAR LETTER

Our reference TCS/059-2020 – 24 September 2020

To: **The Directors of
Meteorological, Hydrological and DRR Services of
Typhoon Committee Members**

Subject: **15th Integrated Workshop of the Typhoon Committee
(Video Conference 01-02 December 2020)**

Dear TC Members and Focal Points,

The AWG had conducted a special meeting on 17 September 2020 to discuss the tentative arrangements for the 15th Integrated Workshop (IWS), hosted by Viet Nam. Due to the ongoing COVID-19 situation around the world, it was recommended that the 15th IWS to be conducted virtually.

After approval by the TC Chair and Vice-Chair, in coordination with the AWG and the host Viet Nam, I'm pleased to announce that the **15th Integrated Workshop of Typhoon Committee** will be conducted over a 2-day period on **1-2 December 2020**.

The day 1 will feature a plenary session in the morning followed by time in the afternoon for Working Groups to conduct parallel sessions, if needed. Most WGs will be conducting their annual meetings virtually prior to the IWS. Day 2 will provide a final plenary session and closing.

For your easy reference, I'm please to enclosed the draft tentative programme

I would like to take this opportunity to thank you the Viet Nam Meteorological and Hydrological Administration for its continuous support and cooperation.

Thank you very much for your attention on this matter.

Yours sincerely,



Yu Jixin
Secretary of Typhoon Committee

Cc: Mr. C.M. Cheng, Chairperson of TC
Mr. Yasuo Sekita, Vice-Chairperson of TC
Mr. Raymond Tanabe, Chairperson of AWG
AWG members of TC